

Collaboration Rubric—Elementary

	4	3	2	1
Contribution	I always contribute actively to the group by participating in discussions. I accept and performing all of my required tasks. I help the group set goals and direct the group in meeting our goals.	I contribute to the group by participating in discussions, completing my assigned tasks, and helping to set and meet our goals.	I sometimes need encouragement to complete my assigned tasks. I need help to set and meet our goals.	I choose not to participate. I do not complete my assigned tasks, I get in the way of goal setting, and I keep the group from meeting goals.
Cooperation	I share many ideas and contribute information appropriate for the topic, and I encourage other members to share their ideas.	I share ideas when encouraged, and I allow all members to share.	I share ideas occasionally when encouraged, and I allow sharing by most group members.	I do not like to share my ideas, so I do not contribute to group discussions. I often interrupt others when they are sharing.
Active Listening within Group	I balance my listening and speaking. I am always concerned about other people's feelings and ideas.	I can listen to others. I show sensitivity to other people's feelings and ideas.	Sometimes, I listen to others. Sometimes, I consider other people's feelings and ideas.	I do not listen to others. I am sometimes inconsiderate of other people's feelings and ideas.
Metacognition	I ask the group to consider how well we are working together. I help the group work together better.	I consider how well we are working together. I participate in the changes needed to help the group work better together.	Sometimes, I help the group work together. I try not to hold back the group's efforts.	I discourage my group members from thinking about how well we are working together. I sometimes get us off task.

	4	3	2	1
Problem Solving	I work actively with the group to solve problems. I help the group make fair decisions.	I offer suggestions to solve problems. I help the group make decisions.	Sometimes, I offer suggestions to solve problems. Sometimes, I help the group make decisions.	I choose not to participate in solving problems or making decisions. I sometimes cause problems for the group.

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