

Intel® Education Help Guide Introduction

When you are looking for technical help on how to use the Intel® Education thinking tools, *Assessing Projects*, Microsoft Office*, Open Office*, and other Web or productivity resources, you can use the Intel® Education *Help Guide*. In this digital resource, step-by-step directions show how to complete technical skills. You can use the *Help Guide* online or download the *Help Guide* that matches your software version and operating system (approximately 40 MB) to use directly on your computer offline.

The *Help Guide* helps you quickly learn how to do certain tasks on the computer as they are needed with user-friendly, non-technical language. Visual images accompany each step to show how to complete a skill. The *Help Guide* can be viewed in a large screen format or as individual steps in a window that stays in front of other windows.

Help Guide Categories

www.intel.com/education/helpguide

Skill directions are categorized in the *Help Guide* navigation pane. The categories in the *Help Guide* include:

- Help Guide (how to find and view skills while working in another program)
- Intel Teach Courses (skills needed specifically for Intel Teach Courses)
- Graphics (drawing programs and tools)
- Word Processing
- Spreadsheets
- Multimedia (presentation software)
- Databases
- Intel Teaching Tools (*Visual Ranking*, *Seeing Reason*, *Showing Evidence*, and *Assessing Projects*)
- Portable Document Format (PDF)
- Web Technologies
- HTML Coding
- Operating Environment

