

# Using external headphones and speakers in Windows XP



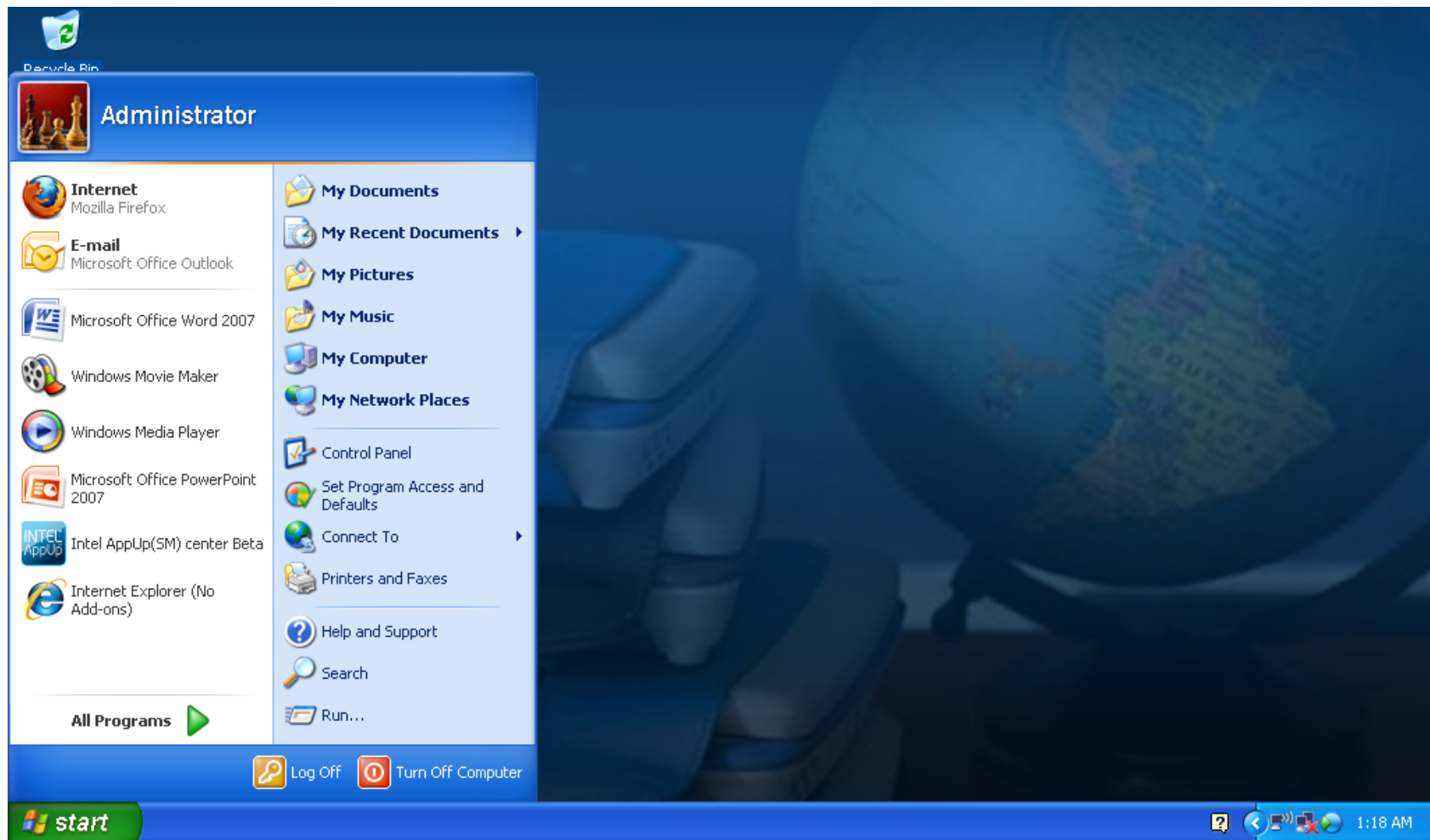
Finding the audio control panel and  
changing sound output settings



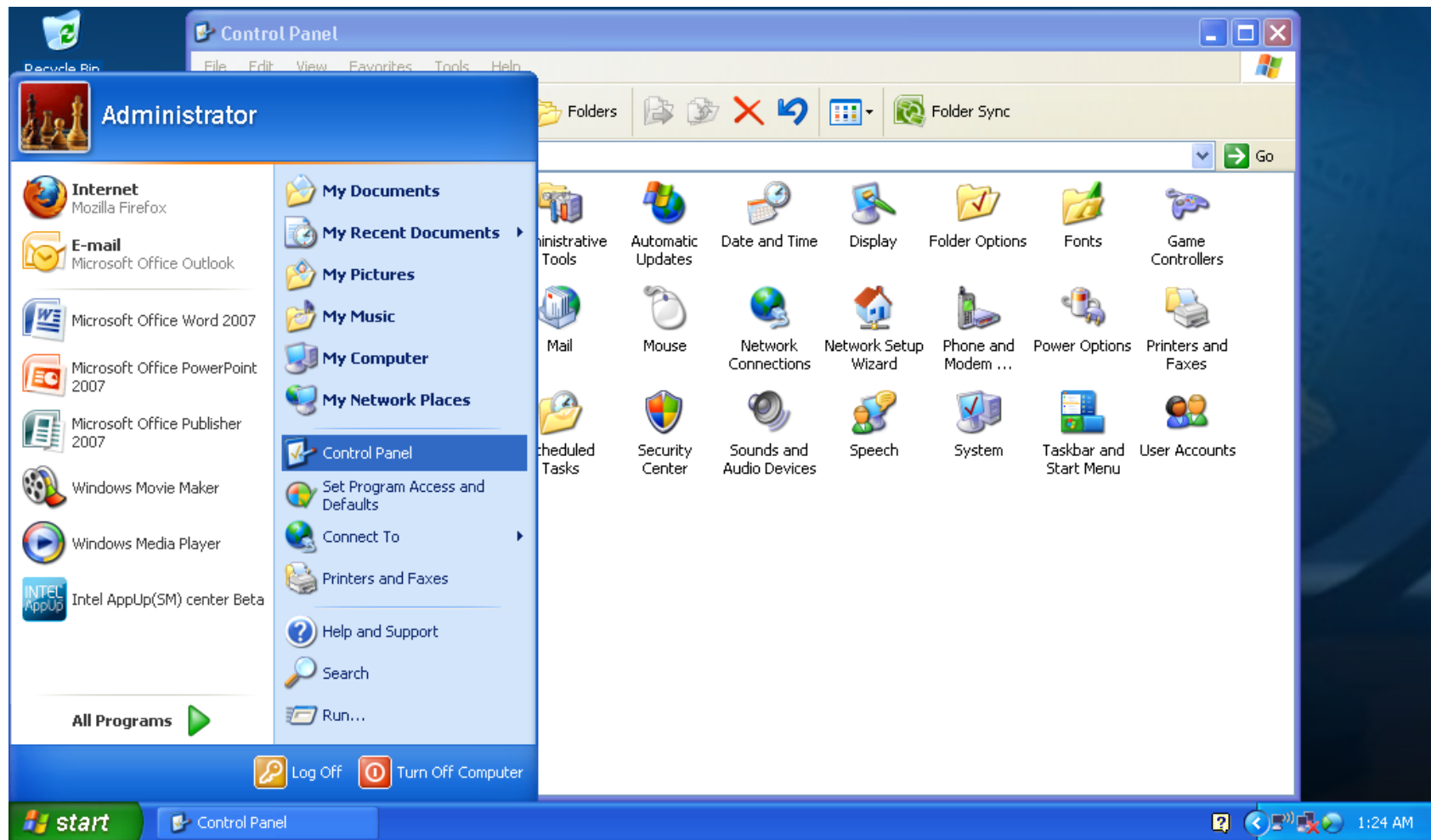
First, plug your headphones into your laptop. Most will be color-coded.

Green for headphones, pink for microphone.

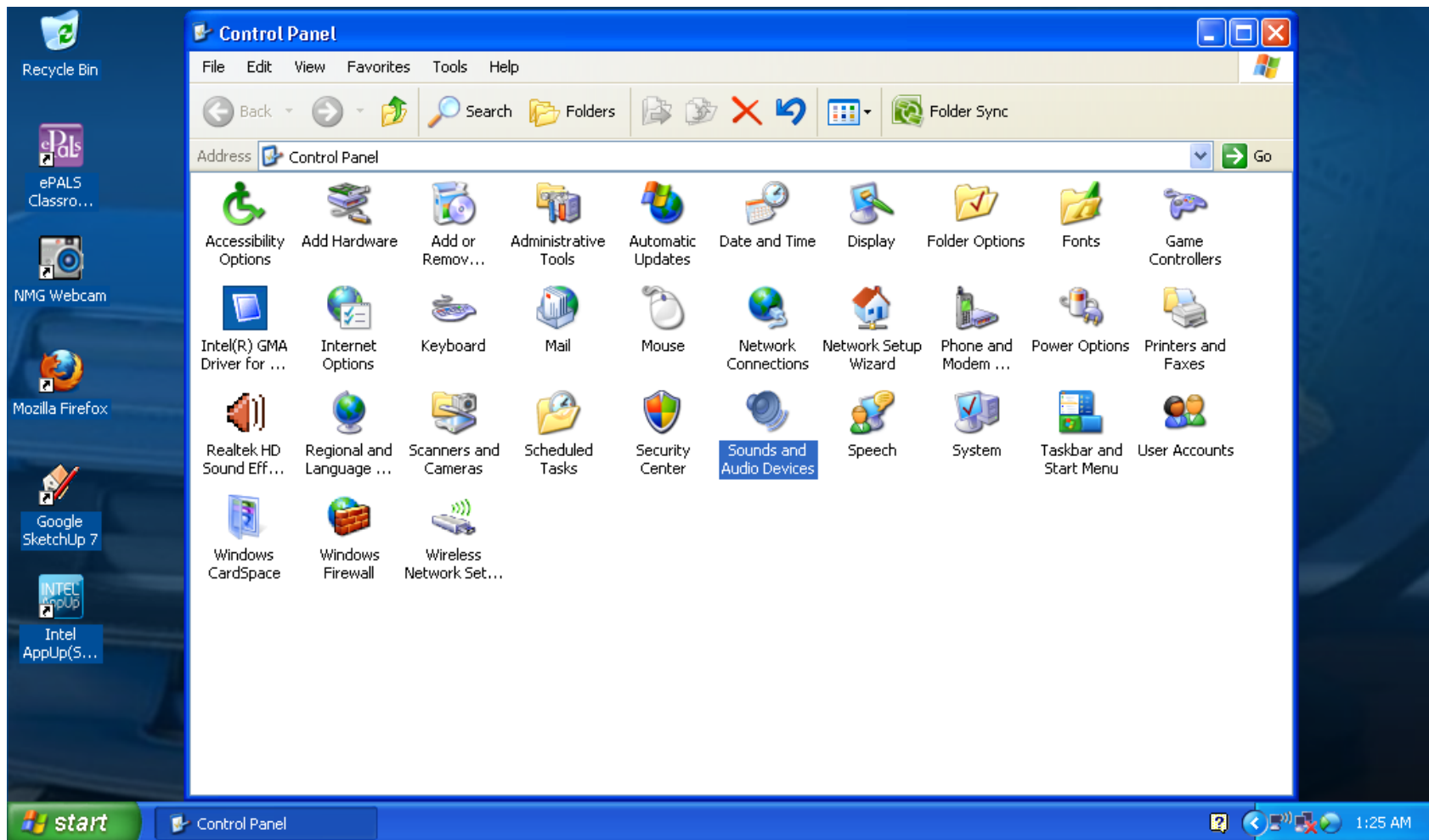
# Go to the Start menu, in the bottom left-hand corner



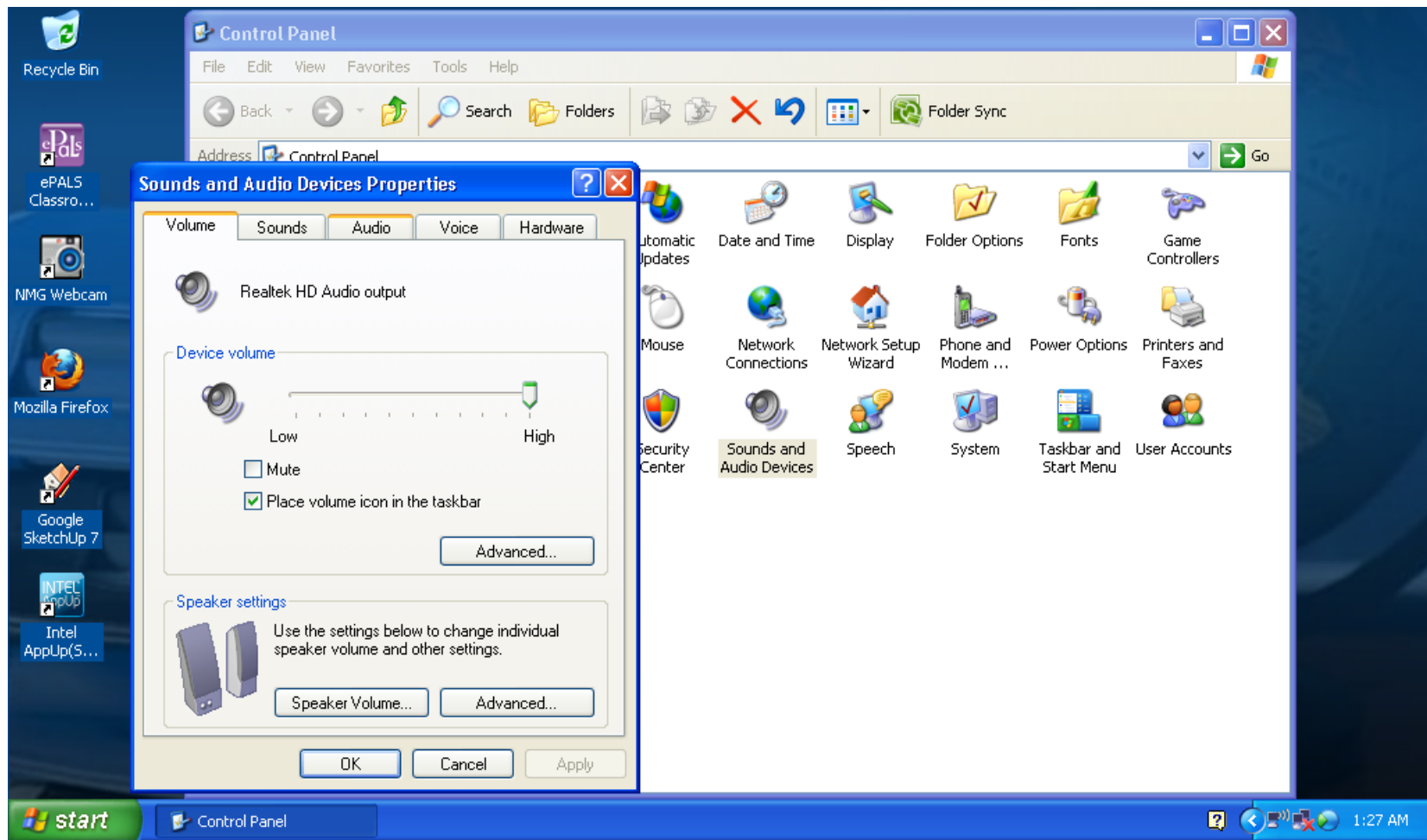
# Go to the Control Panel



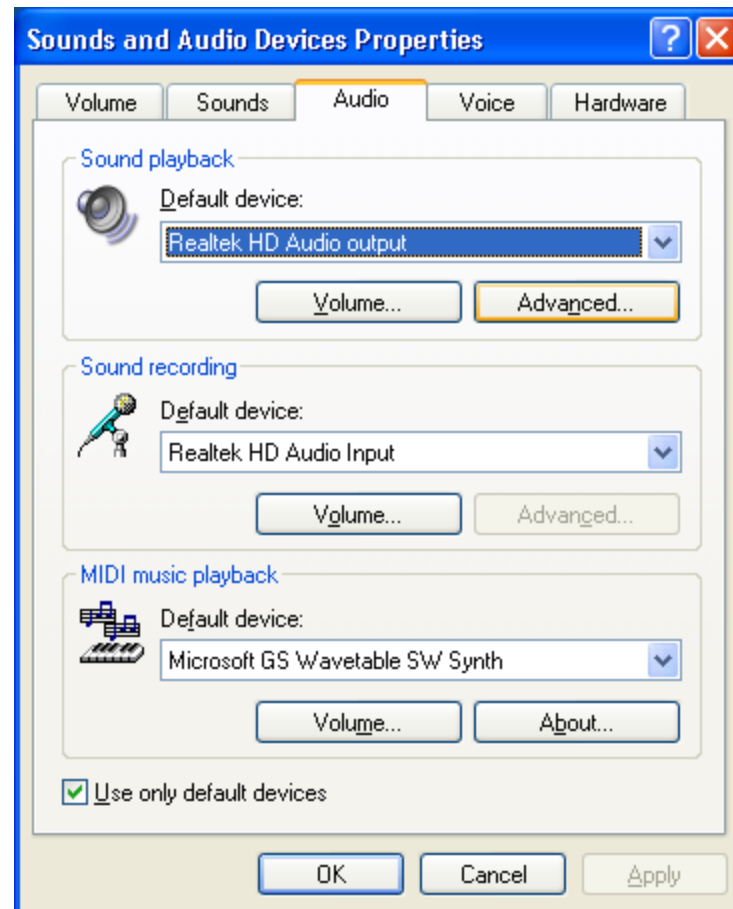
# Go to “Sound And Audio Devices”



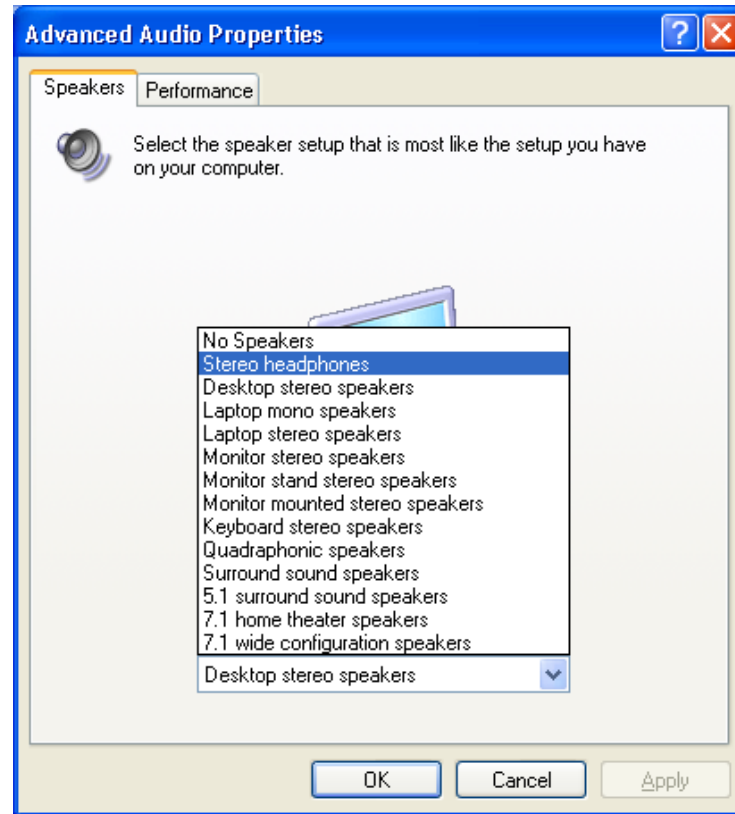
# Click on the “Audio” tab



# Click on “Advanced”, under “Sound Playback”



Choose “Stereo Headphones” from the drop-down menu, and click “Apply”



Click “OK”, and your headphones will be set up. You can also select different speaker options for plug in speakers.