

Cacoo
cacoo.com

Description: Cacoo is a user friendly online drawing tool that allows you to create a variety of diagrams such as site maps, wireframes, diagrams, UML and networking charts. Cacoo can be used free of charge.

System Requirements: Adobe Flash Player 10, Firefox, Safari, Internet Explorer or Chrome web browser. 128 MBs of RAM.

Signup Requirements: Signup is required for Cacoo. User must have a valid email address.

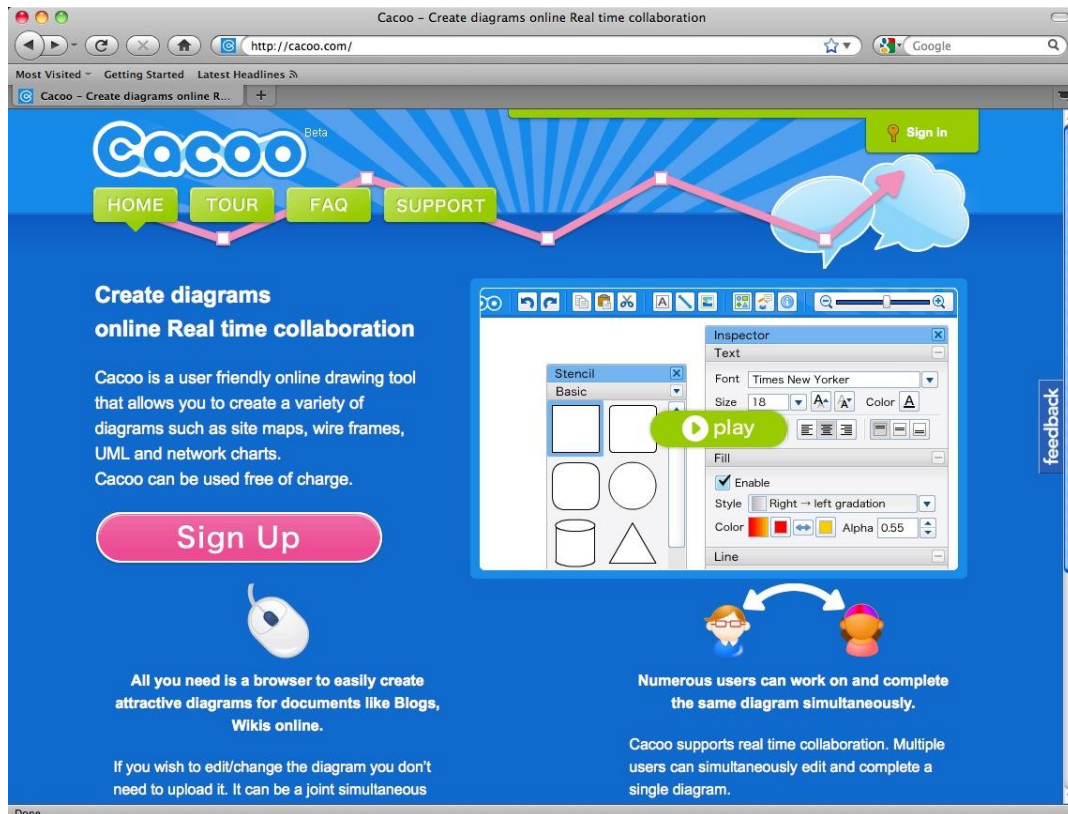
Installing Cacoo:

1. Installation is not needed for Cacoo if Adobe Flash is installed
 2. If Adobe Flash is not installed it can be downloaded at <http://get.adobe.com/flsahplayer>.
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Using Cacoo: The following guide will help you get up and running with Cacoo in no time!

Go to the website <http://cacoo.com> to get started.

On the start screen, you will see options to Tour Cacoo, read FAQ, and get Support. In a large pink button, you are invited to SIGN UP.



From there, you must choose a Cacoo ID, nickname, password, and enter your email address. Check the box agreeing with Cacoo's Terms of Service and click "Create".

The screenshot shows a web browser window with the title "Cacoo - Sign up for your Cacoo account". The address bar shows the URL "https://cacoo.com/signup". The browser's tab bar shows a single tab titled "Cacoo - Sign up for your Cacoo ac...". The page features the Cacoo logo with a "Beta" badge in the top left corner. The main heading is "Sign up for your Cacoo account". Below this, a green-bordered box contains the sign-up form. The form includes a message: "You're just 30 seconds away from your new free Cacoo account." followed by several input fields: "*Cacoo ID", "*Nickname", "*Password", "*Re-type Password", and "*Email". There are also dropdown menus for "*Language" (set to "English") and "*Timezone" (set to "(GMT+09:00) Asia/Tokyo"). At the bottom of the form is a checkbox labeled "* I agree to the Cacoo Terms of Service" with a link to "Terms of Service". A blue "Create" button is positioned below the form. The footer of the page states "Cacoo is registered trademarks of Nulab Inc." and the browser's status bar shows "Done".

Cacoo - Sign up for your Cacoo account

https://cacoo.com/signup

Cacoo - Sign up for your Cacoo ac...

Cacoo Beta

Sign up for your Cacoo account

You're just 30 seconds away from your new free Cacoo account.

*Cacoo ID

*Nickname

*Password

*Re-type Password

*Email

*Language

*Timezone

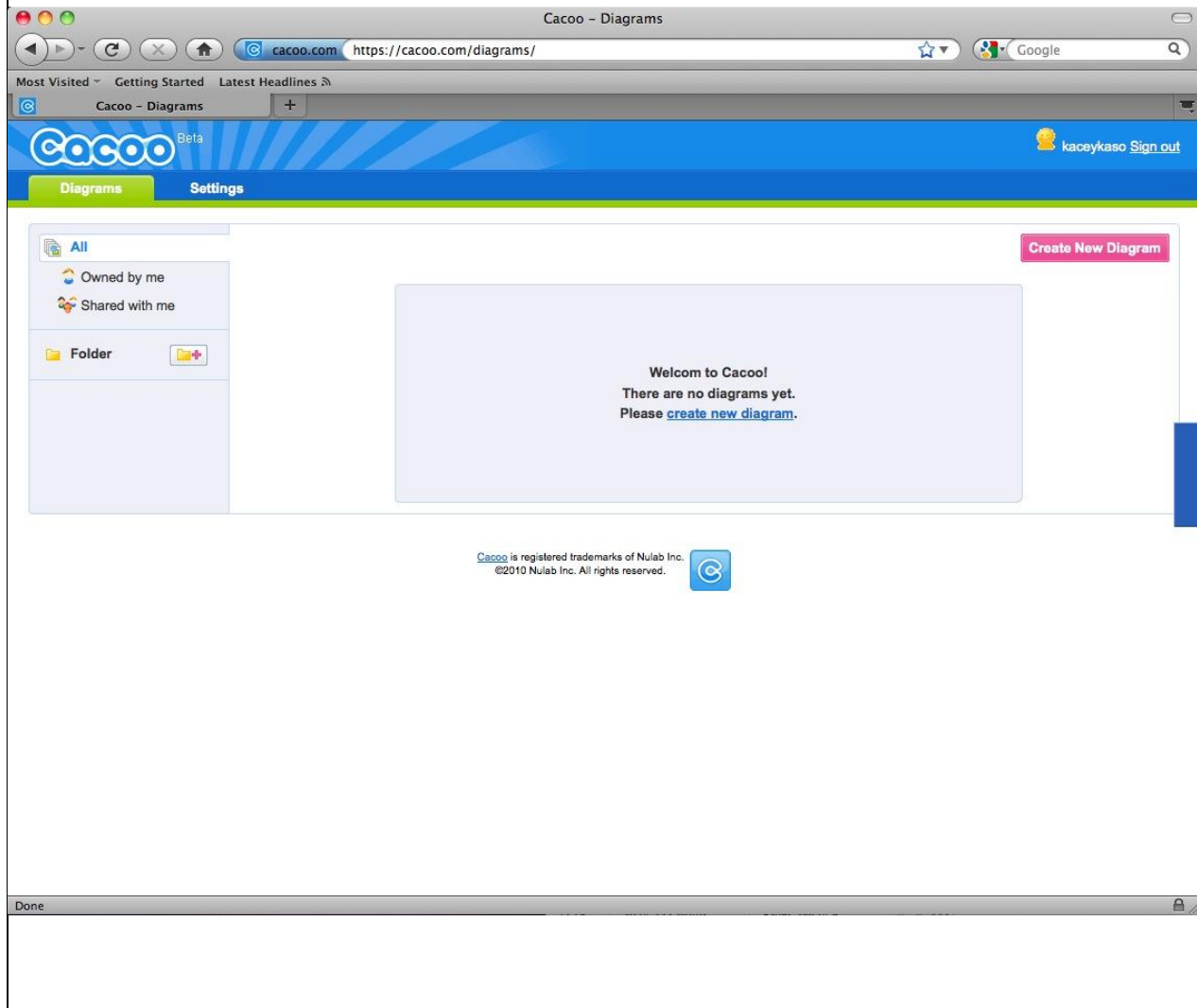
* ☐ I agree to the Cacoo Terms of Service [Terms of Service](#)

Create

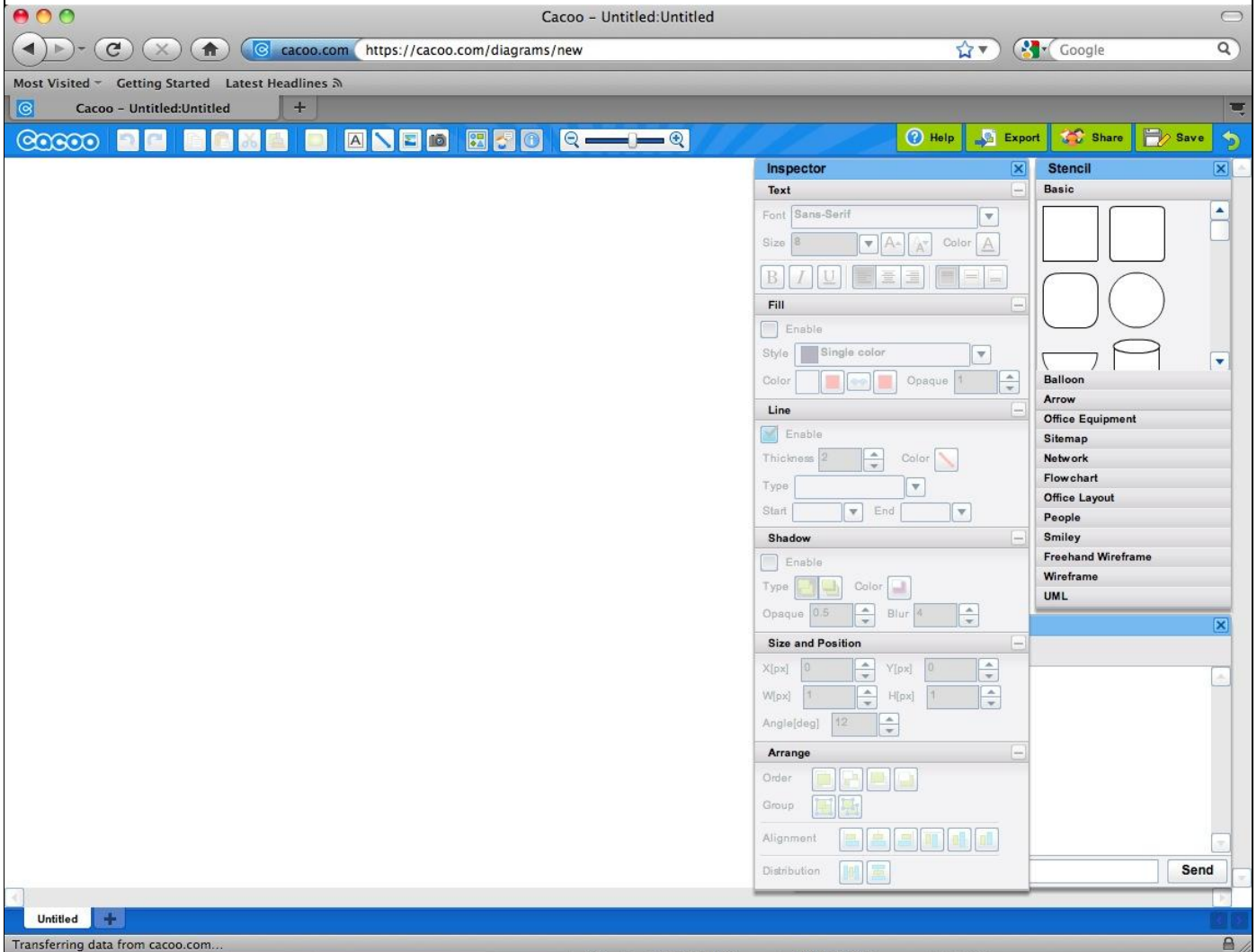
Cacoo is registered trademarks of Nulab Inc.

Done

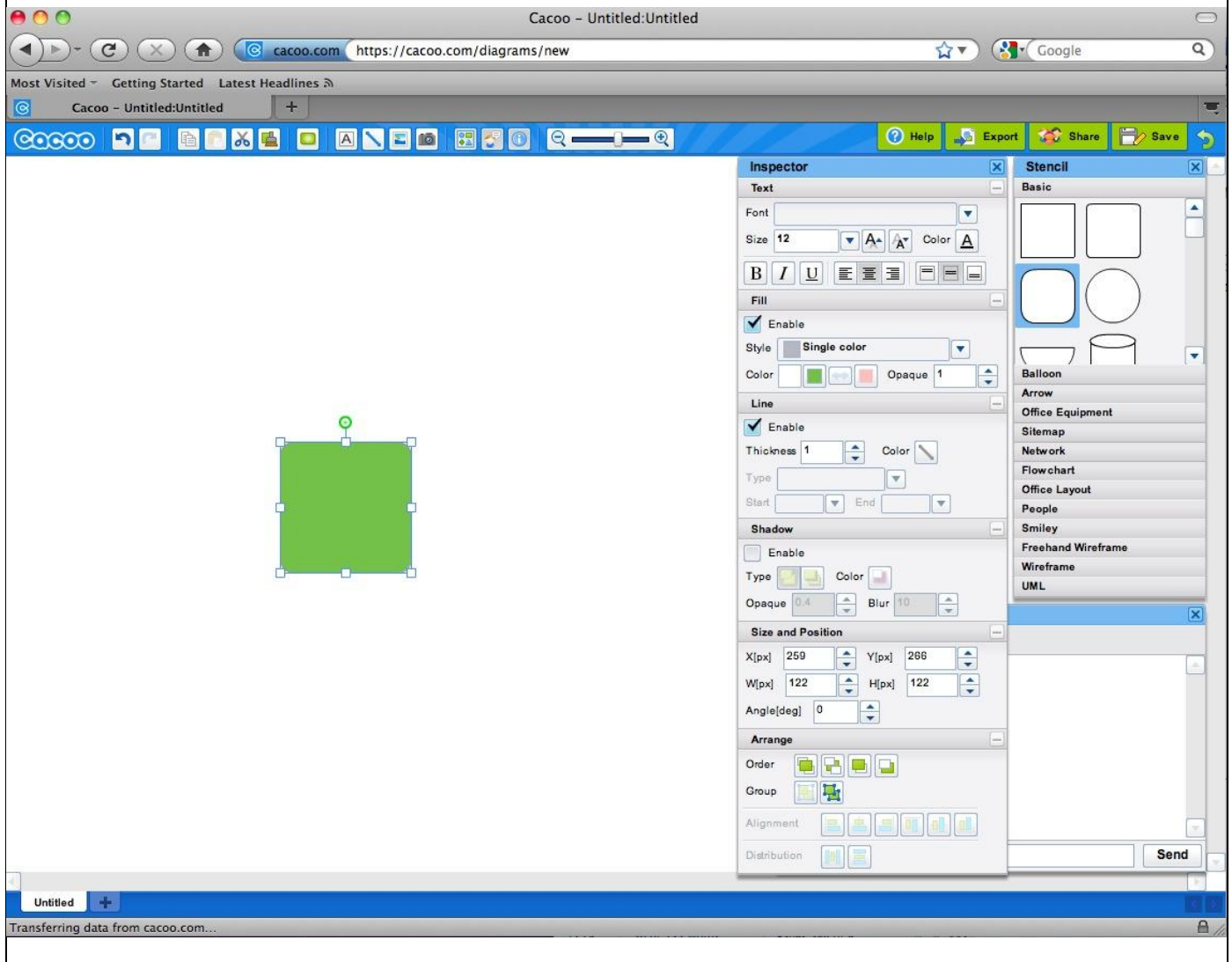
Now you are set up with your own Cacoo account, and taken to your main page. Here, you can start making diagrams. Just click "Create New Diagram".



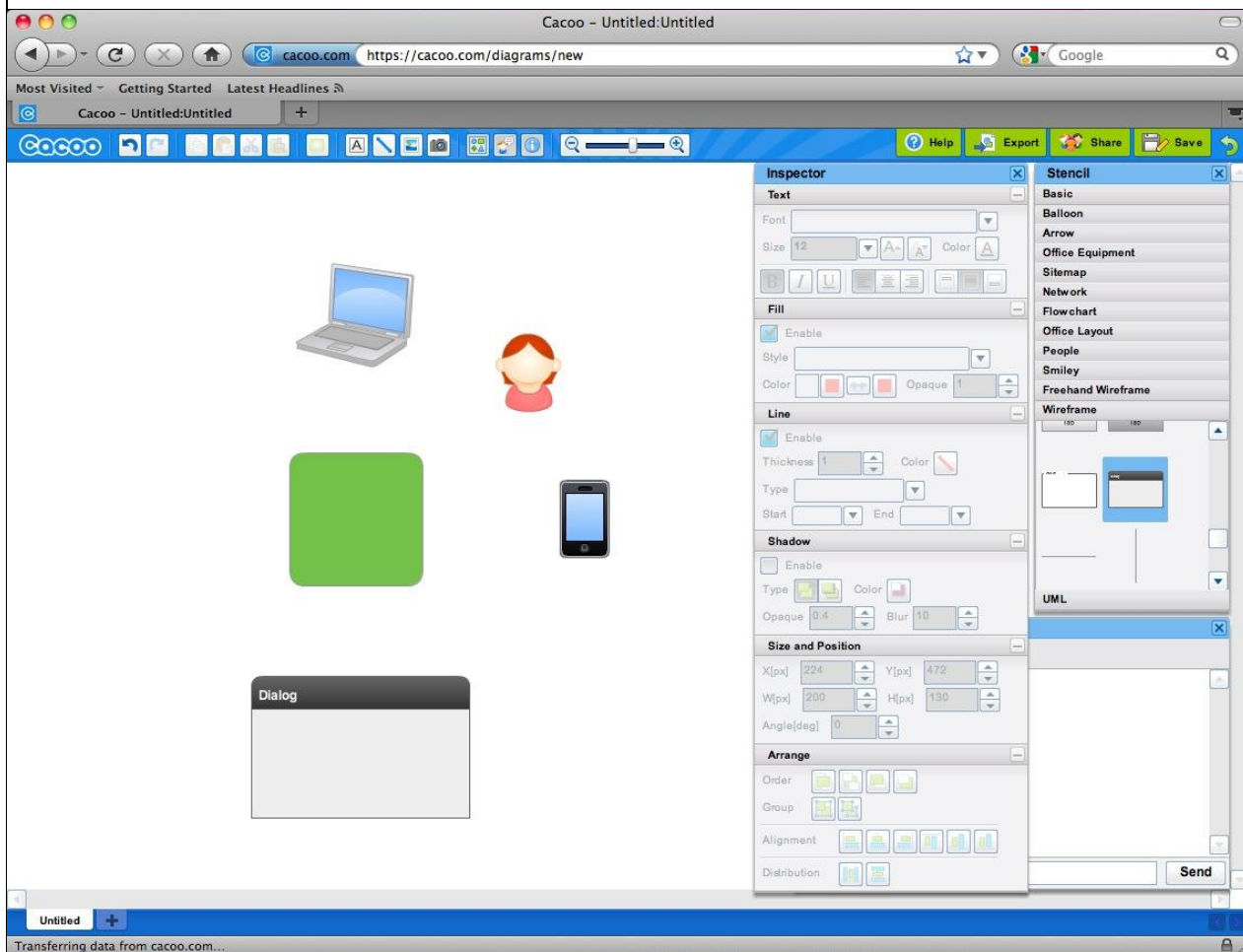
Now we are taken to a blank diagram page. There are a wide variety of tools at your disposal.



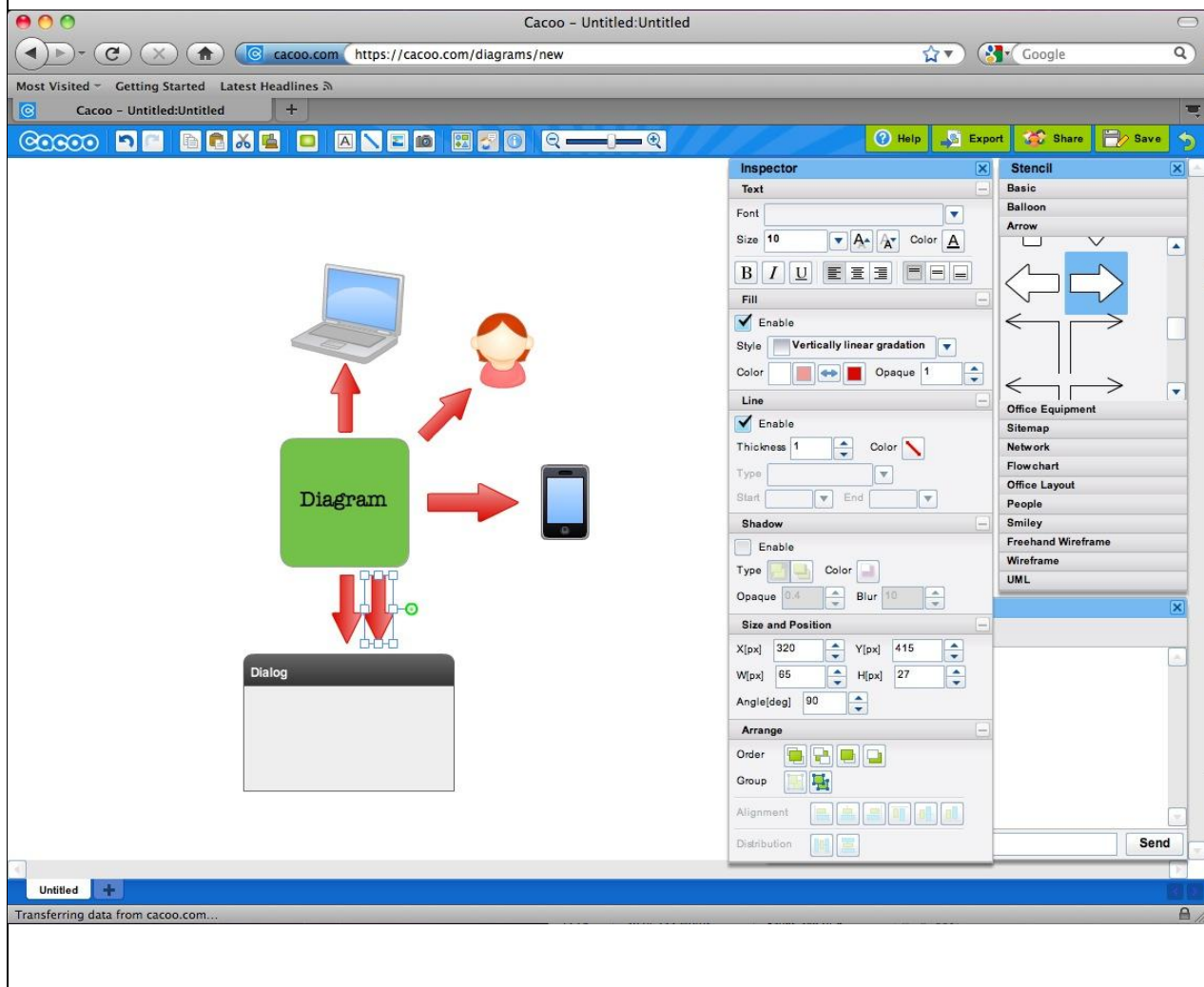
To add a Stencil to the canvas, simply click and drag one from the Stencil menu on the right, and drop it onto the canvas on the left. Here we have chosen a Rounded Square from the Basic tab in the Stencil menu.



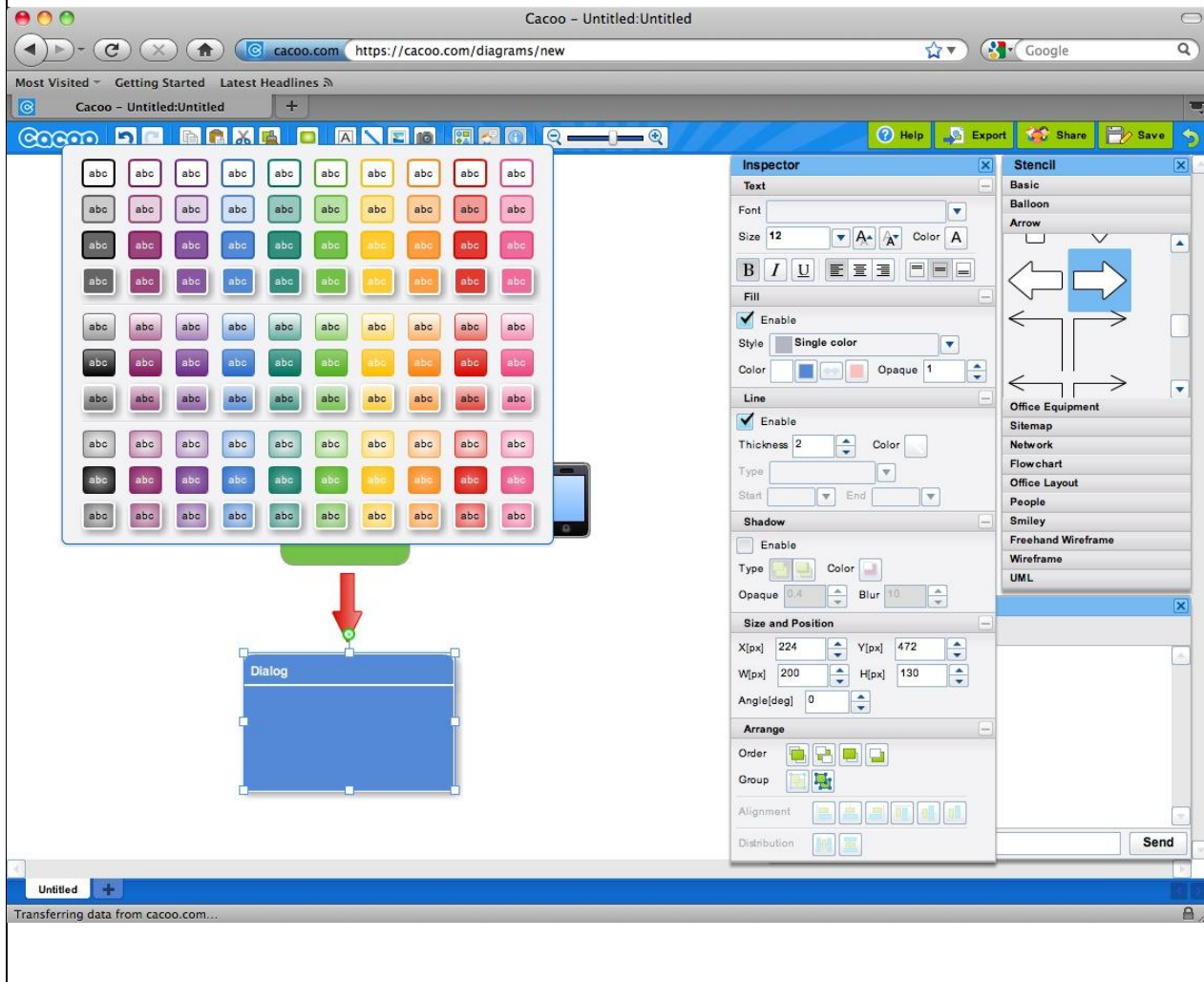
Stencils vary from basic shapes to office equipment to website components.



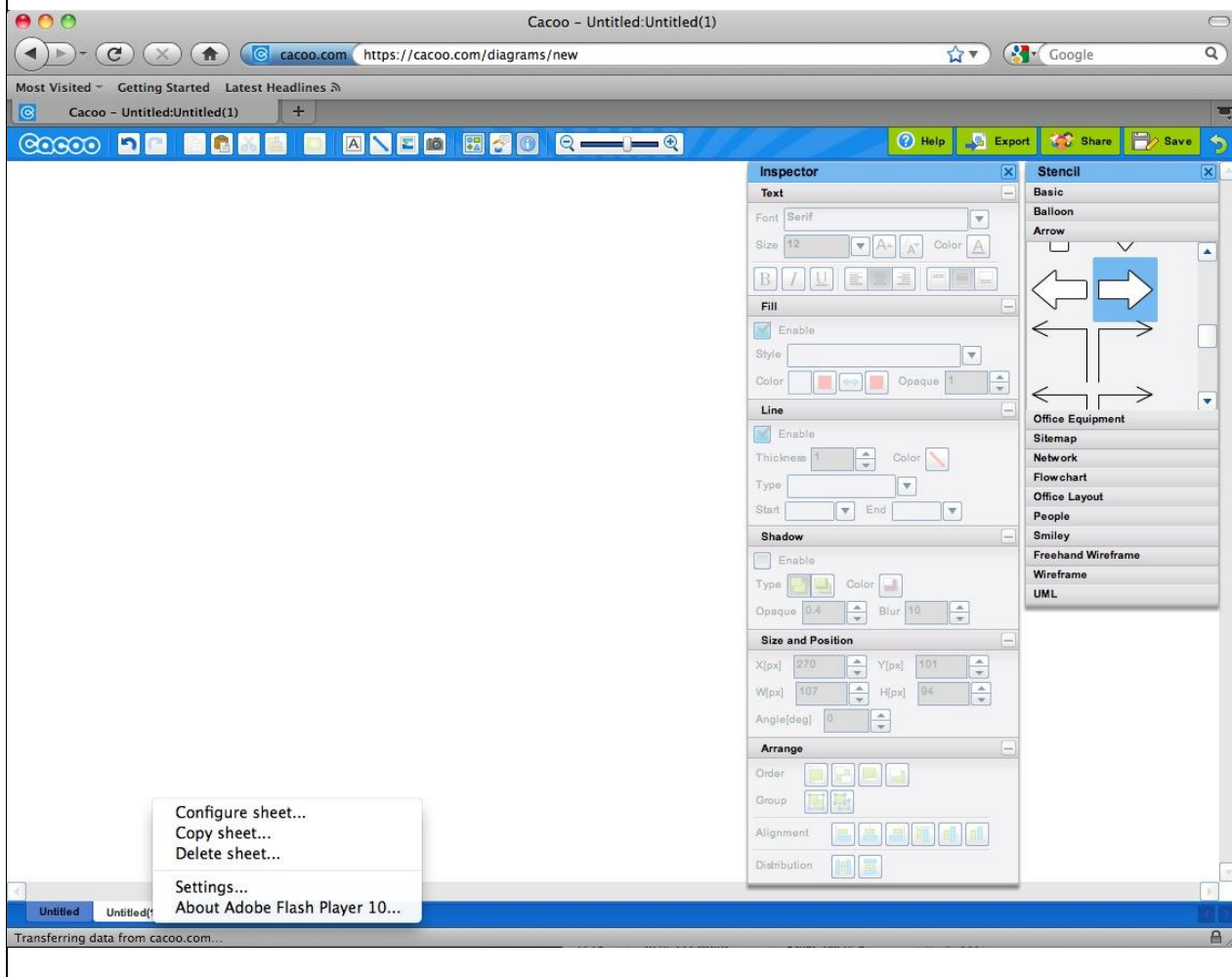
Drag out an Arrow or two, to make your diagram complete. Copy and Paste work on any shape that is already on the canvas. You can scale and rotate each shape to fit your needs. The fill and stroke colors can be changed as well, ranging from solid color to gradients.



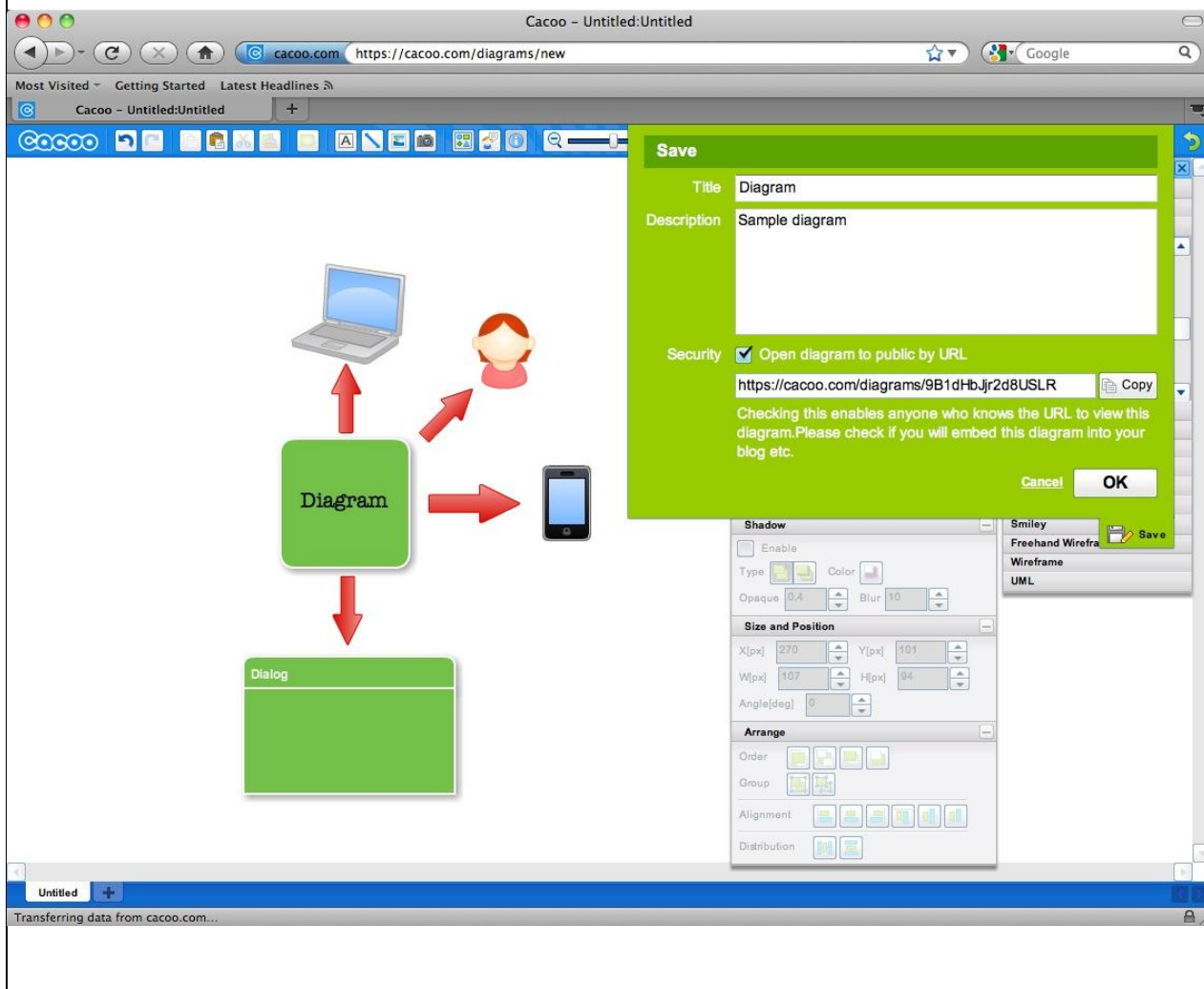
Up at the top, there is a Styles tab, which drops down a variety of styles that can be applied to any component on the canvas.



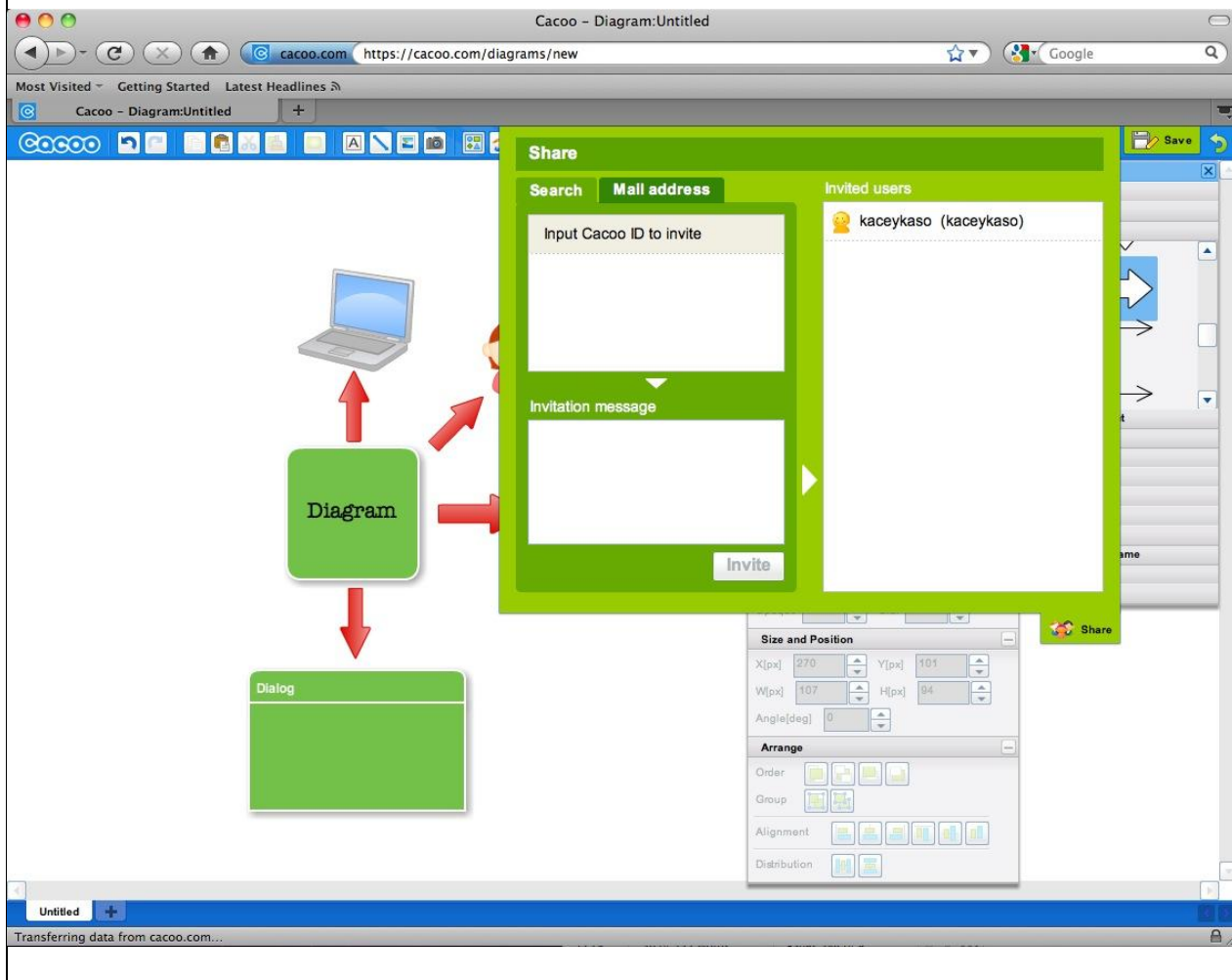
Starting another diagram can be done simultaneously by adding another page tab at the bottom. Deleting a sheet can be done just as easily, just Right-Click on the tab you wish to delete.



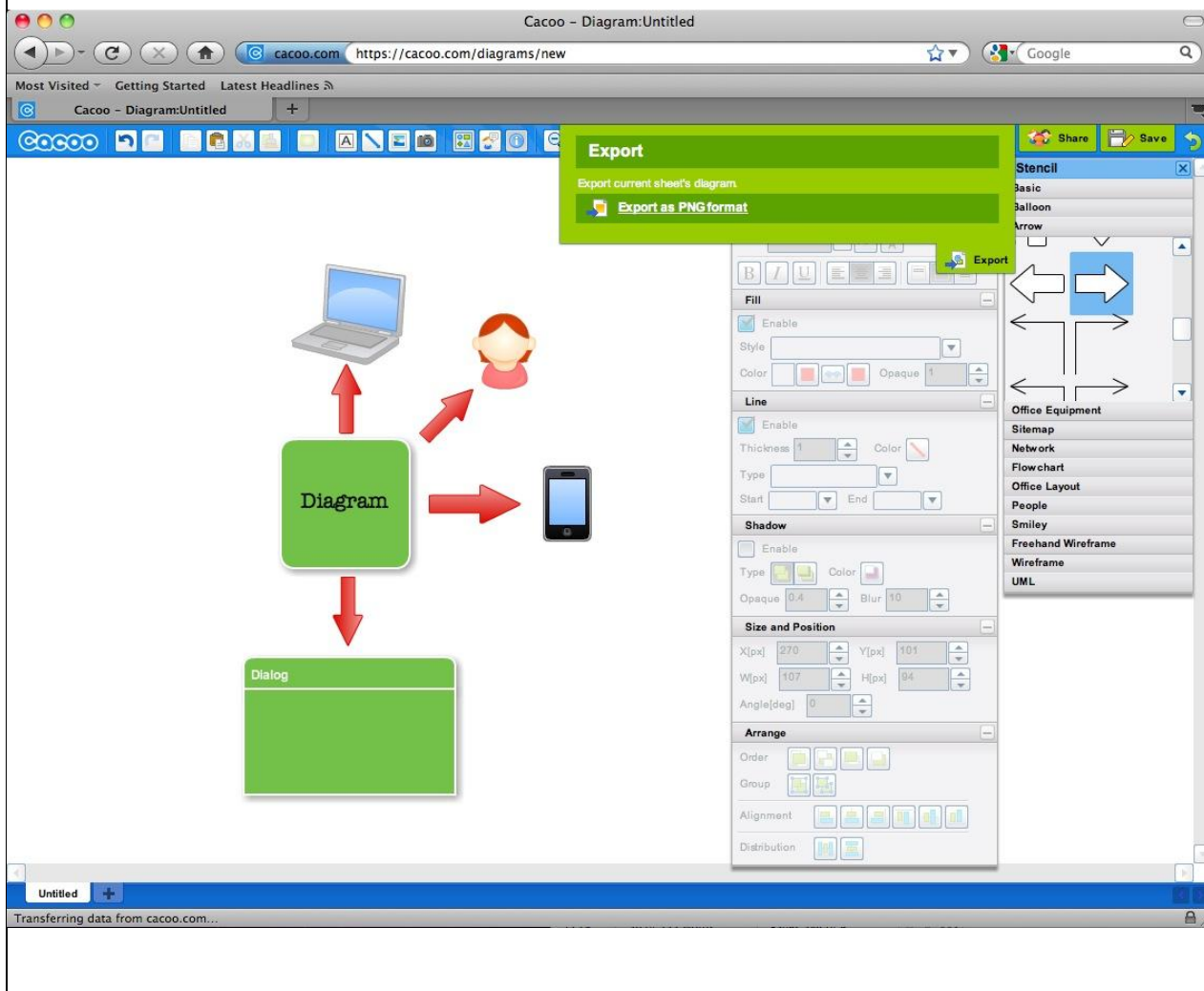
Once you are finished with your creation, click the Save tab in the upper right hand corner. A drop-down will appear prompting you for a Title and Description for your diagram, as well as asking if you would like to make your diagram open to the public.



You can also share your work with others by clicking the Share tab, next to the Save tab, in the upper right hand corner. A similar drop-down will appear, with a list of Cacoo ID's and/or email address with which you can share. The list is populated by you, so you can add in students or colleagues.



If you would like to export your diagram, just click the Export tab, to the left of the Share tab, in the upper right hand corner. This drops down a link to export your diagram out as a PNG file (may not work in all browsers)



And finally, if you should need any extra clarification, the Help tab is there too.

The screenshot shows the Cacoo web application in a browser window. The title bar reads "Cacoo - Diagram:Untitled". The address bar shows "https://cacoo.com/diagrams/new". The browser's "Most Visited" section includes "Getting Started" and "Latest Headlines". The Cacoo toolbar at the top includes icons for "Export", "Share", and "Save". A "Stencil" panel on the right lists various diagram elements like "Basic", "Balloon", "Arrow", "Office Equipment", "Sitemap", "Network", "Flowchart", "Office Layout", "People", "Smiley", "Freehand Wireframe", "Wireframe", and "UML".

A green "Help" modal is open in the center, containing the following information:

Shortcuts

Undo	Ctrl+Z	Redo	Ctrl+Y	Select all	Ctrl+A
Copy	Ctrl+C	Cut	Ctrl+X	Paste	Ctrl+V
Save	Ctrl+S	Group	Ctrl+G	Ungroup	Ctrl+U
Move(1px)	Arrow	Move(10px)	Shift+Arrow		
New sheet	Ctrl+T	Next sheet	Pagedown	Previous sheet	Pageup

- On Mac OS, Command key can be used as modifiers for some functions.
- On Linux OS, all Ctrl key modifiers can be replaced by using Alt key.

About Move and Resize

- By pressing Ctrl Key while moving, or resizing, other stencils will not snap during task.
- By pressing Ctrl key while resizing, aspect can be maintained.

About Connect

- By pressing Ctrl key while moving end of connector, you can move it without connecting to other stencils.
- By double clicking a point above connector, you can make a new corner.
- By double clicking a point above a corner, the corner will be removed.

Requests, problem reports

<http://feedback.cacoo.com/pages/32527-general?lang=en>

Enquiries

support@cacoo.com

At the bottom of the modal, there are buttons for "Group", "Alignment", and "Distribution", along with a "Help" button with a question mark icon.

After you have finished and saved your diagram, click Quit in the very upper right hand corner, right of the Save tab. This brings us back to our main page, which now has our first diagram.

The screenshot shows a web browser window titled "Cacao - Diagrams" with the URL <https://cacao.com/diagrams/>. The browser's address bar and tabs are visible. The application interface features a blue header with the "Cacao" logo and a "Beta" label. A navigation bar below the header has "Diagrams" and "Settings" tabs. On the right of the header, a user profile for "kaceykas0" is shown with a "Sign out" link. The main content area is divided into a left sidebar and a central workspace. The sidebar contains filters for "All", "Owned by me", "Shared with me", and "Folder". The central workspace displays "1 - 1 of 1 results" for a diagram. The diagram itself is a flowchart with a green box labeled "Diagram" in the center, connected by red arrows to a laptop icon above, a person icon to the right, and a green box below. Below the diagram, the text "Diagram" is followed by "4 minutes ago" and the user "kaceykas0". A "Create New Diagram" button is located in the top right of the workspace. At the bottom of the page, a footer states "Cacao is registered trademarks of Nulab Inc. ©2010 Nulab Inc. All rights reserved." and includes the Cacao logo. The browser's status bar at the very bottom shows "Done".