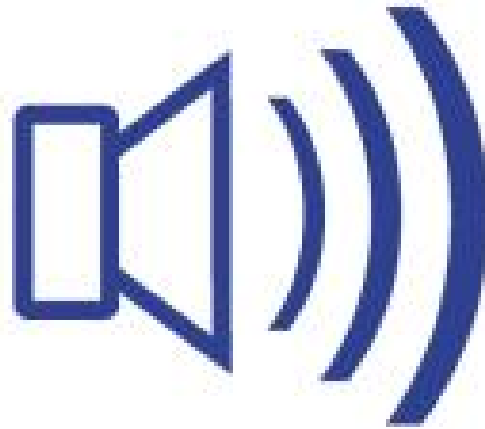


# Using external headphones and speakers in Windows XP

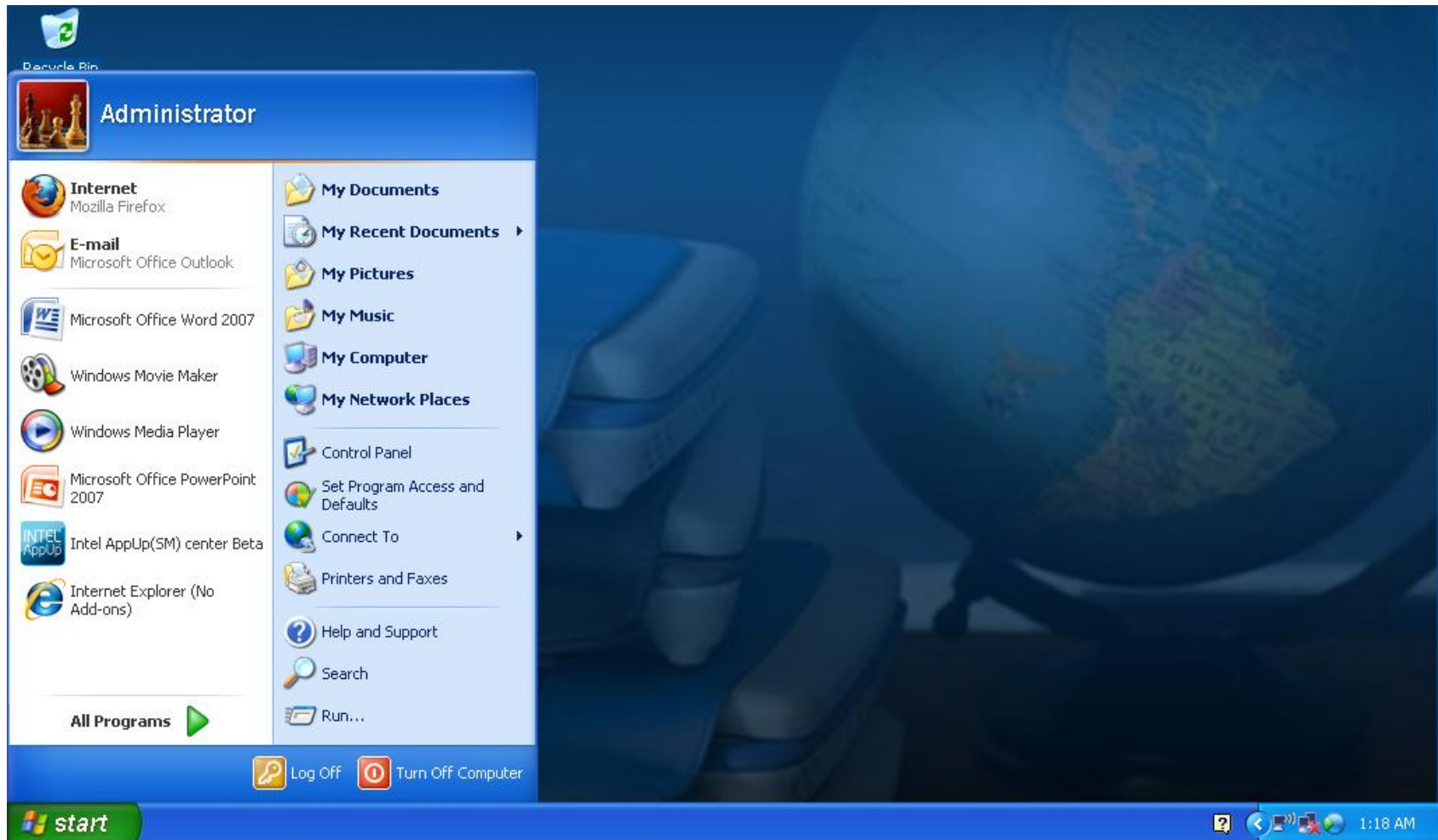


Finding the audio control panel and  
changing sound output settings

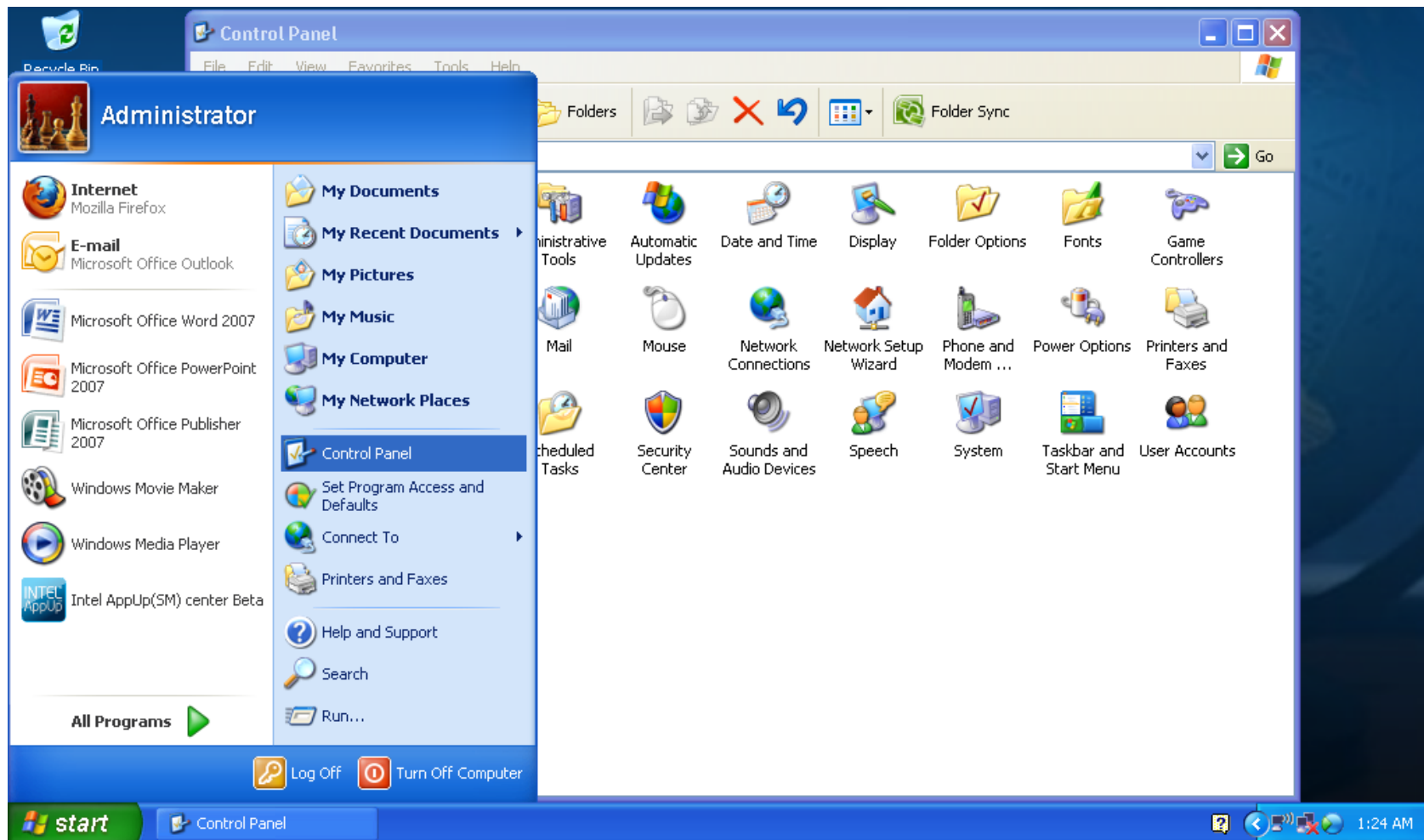


Your first step is to plug your headphones into your laptop. Most will be color-coded - green is for headphones and pink is for microphone.

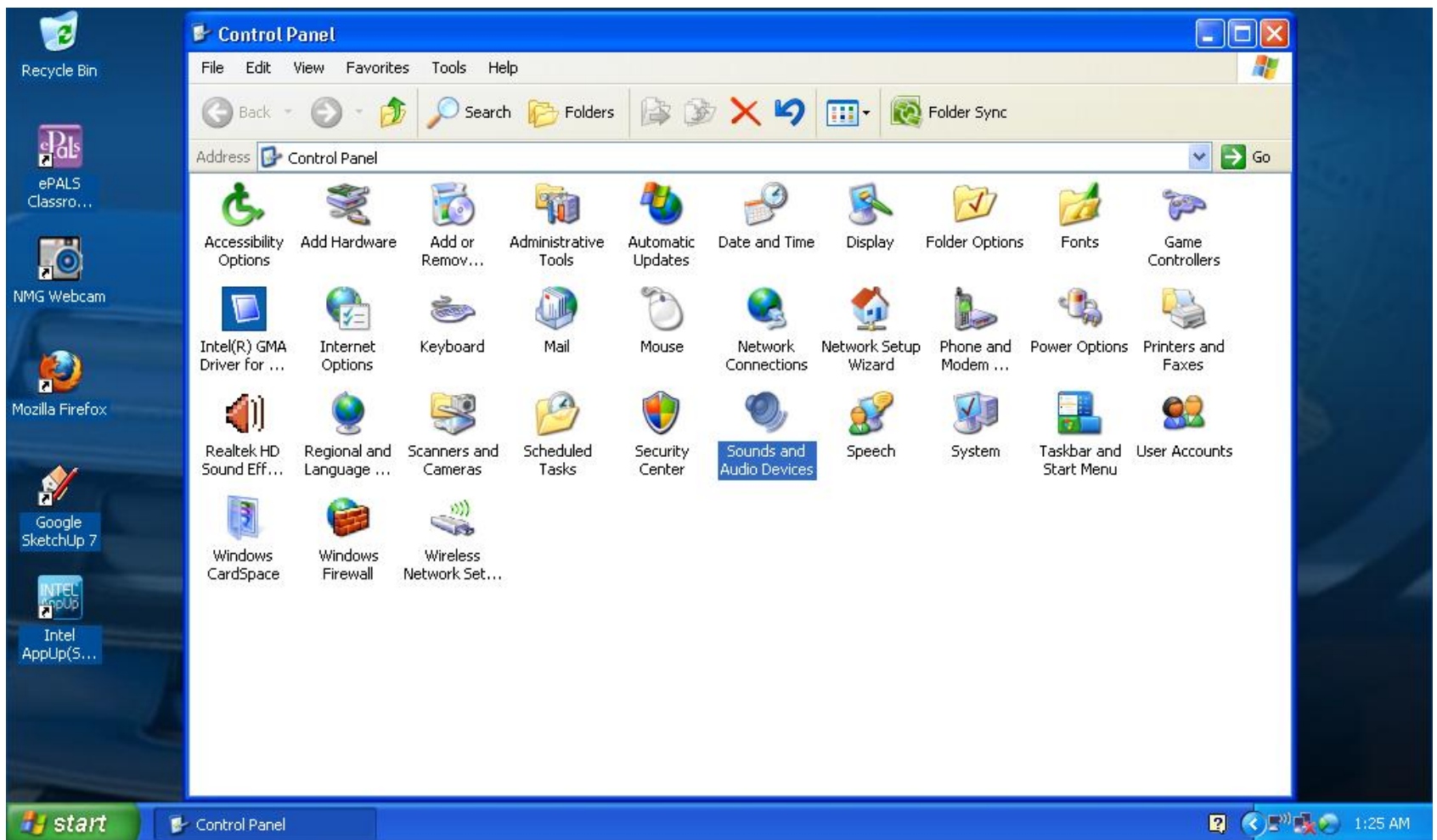
Next, go to the Start menu, in the bottom left-hand corner



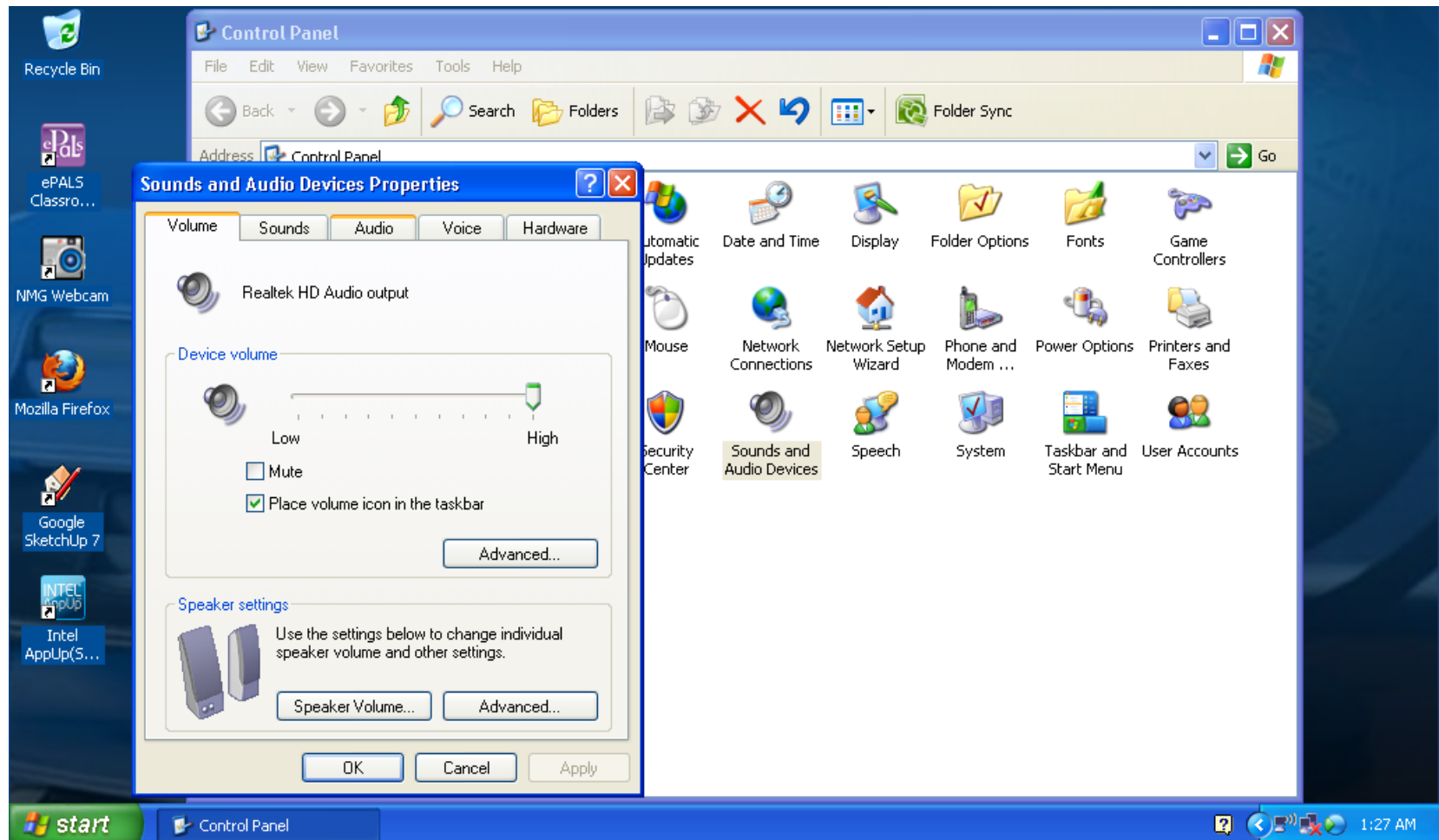
# Go to the Control Panel



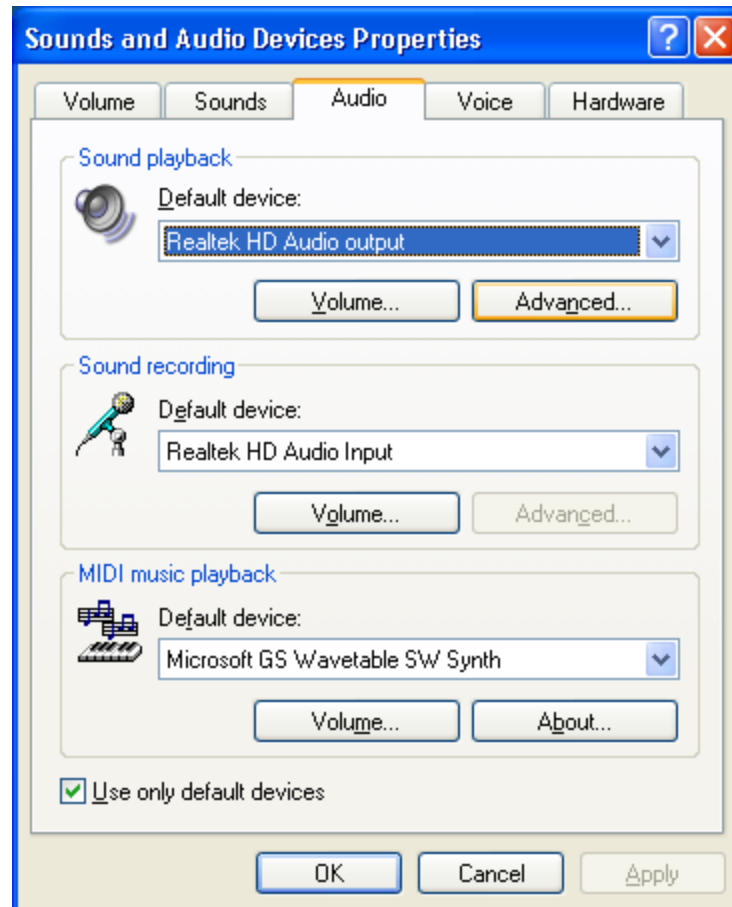
# Go to “Sound And Audio Devices”



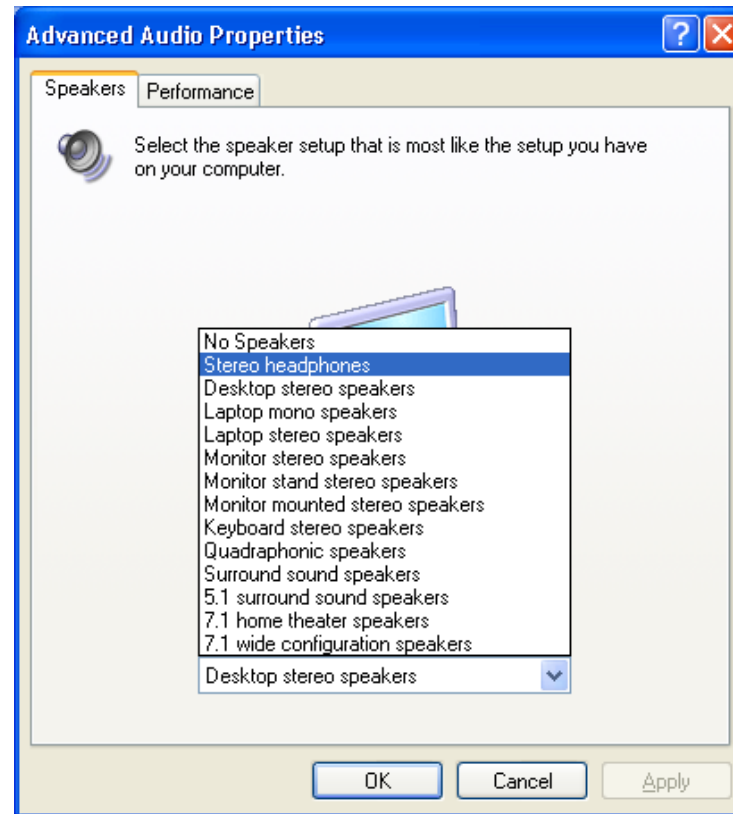
# Click on the “Audio” tab



# Click on “Advanced”, under “Sound Playback”



# Choose “Stereo Headphones” from the drop-down menu, and click “Apply”



Click “OK”, and your headphones will be set up. You can also select different speaker options for plug in speakers